



## IWC 2021: A Conference for Fiber Artists Workshop Proposal Guidelines

We would like to give you some information that we hope will help you as you consider proposing workshops for IWC. Workshop selections are made by the IWC Board of Trustees.

### **We consider:**

**The qualifications of the artist/instructor**, especially in two areas: professional participation in the field and experience teaching adults.

**The workshop itself**, IWC offers workshops in fiber arts with an emphasis on weaving, spinning, dyeing, knitting, basketry, felting and surface design. We are interested in workshops where there is a strong connection between the artist's creative work and the workshop. If an artist takes a specific approach to her/his art, it's that approach that might make a workshop exciting and unique. We hope that artists can use IWC to try new approaches in their teaching. We serve a broad audience: professionals and "near-professionals," art educators, and people who may make their livings in non-arts occupations, but who, nevertheless, are seriously interested in improving their skills.

**Workshop considerations**, we look for workshops which will be effective in a short-term, intensive format. We try to avoid situations where our workshops compete directly with each other. In general, we cannot offer workshops that require specialized equipment. As you develop your proposal, use the following outline as a guide. Try to address each item, but keep your proposal to two pages.

### **Workshop Content and Structure**

What is the primary goal of the workshop?

What will students be able to do after completing the workshop (processes, skills, techniques)?

How would you describe the workshop to prospective students?

What kinds of activities would you expect to do during the workshop? What will be the schedule of activities?

### **Audiences**

What general or specific experience/skills must students bring to the workshop?

**Space/Materials/Equipment**

What type of space is required for this workshop? Any special needs such as water or electricity? If table-top space is required, what is the minimum amount of space required for each student?

What materials will students need for this workshop? What will be the approximate materials cost for those materials you provide? This will be listed on our website.

Does the workshop have any special safety requirements? Will masks or eye protection be required?

What equipment is required for the workshop? Will you provide this or must the students or IWC provide it?

What is your set-up/take-down time? Is it possible for you to arrive the day before the conference begins to set up the room?

**References**

Please provide us with the names and contact information for three people who have recently attended one of your workshops. List recent conferences at which you have taught in the past two years.